

Joshua Christian Faith Center

Evacuation Plan

Intruder/Active Shooter Emergency Action Plan When a hostile person(s) is actively causing deadly harm or the imminent threat of deadly harm or is barricaded within a building, the following procedures should be followed:

Suggestion: The Armorbearer will be seated in the pulpit in order see to the front and back of sanctuary this would allow the Armorbearer react move the pastors quickly to a safe area..

- Lock yourself in the room you are in at the time of the threatening activity.
- **If communication is available, call 911 or other appropriate emergency #'s.**
- Don't stay in open areas.
- **DO NOT** sound the fire alarm. A fire alarm would signal the occupants in the rooms to evacuate the building and thus place them in potential harm as they attempted to exit.
 - Lock the window and close blinds or curtains.
 - Stay away from windows.
 - Turn all lights and audio equipment off.
- Try to stay calm and be as quiet as possible.
- If for some reason you are caught in an open area, such as a hallway or main congregation area, you must decide what action to take.
 1. You can try to hide, but make sure it is a hidden space or you may be found as the intruder moves through the building looking for victims.
 2. If you think you can safely make it out of the building by running, then do so. If you decide to run, do not run in a straight line. Keep any objects you can between you and the hostile person(s) while in the building. Use trees, vehicles or any other object to block you from view as you run. When away from the immediate area of danger, summon help any way you can and warn other.
 3. If the person(s) is causing death or serious physical injury to others and you are unable to run or hide, you may choose to play dead if other victims are around you.
 4. If you are caught by the intruder follow their directions and don't look the intruder in the eyes.
 6. Once law enforcement arrives, obey all commands. This may involve your being made to put your hands in the air. This is done for safety reasons, and once circumstances are

evaluated by law enforcement, they will give you further directions to follow. This Emergency Action Plan cannot cover every possible situation that might occur. Nevertheless, this is a training tool that can reduce the number of injuries or death if put into action as soon as a situation develops. Time is a critical factor in the management of a situation of this manner. Warning Signs It must be stressed that if you have had contact with ANY INDIVIDUALS who display the following tendencies, that you may contact law enforcement, and certainly notify leaders in your organization enforcement, and certainly notify leaders in your organization

Warning Signs of a Potential Threat

- Threatens harm or talks about killing others.
- Constantly starts or participates in fights.
- Loses temper and self-control easily.
- Swears or uses vulgar language most of the time.
- Possesses or draws artwork that depicts graphic images of death or violence.
- Frequently initiates domestic violence.
- Becomes frustrated easily and converts frustration into uncontrollable physical violence.

Leader Responsibilities

In the event of an emergency, leader responsibilities may include the following:

- Respond to and summon help for a medical emergency.
- **Correctly report an intruder emergency using the 911 emergency numbers.**
- Know the facilities lock-down/shelter in place procedure.
- Be familiar with exit routes and know alternate exits to correctly respond to a call for an evacuation.
- Closing all opened doors as they evacuate an area.

***All leaders should have leader contact list**

***Greeter and Usher Responsibilities**

Ensure the safety of the pastors

Be vigilante and attentive the needs of the congregation

Safely direct the congregation to a safe place

Be aware of any visitors and their conversations